



Dear Client,

Connect-Up Support Services Limited can confirm that, in keeping with the guidance for “Safer Recruitment” and vetting of employees within the education sector, all employees have undertaken an enhanced DBS check upon commencement of employment.

We also undertake the following checks on all employees:

1. Right to work within the UK, through checking the authenticity of pre-employment documentation provided i.e. passport.
2. Sourcing of professional references (where appropriate one of the references will be from the most recent employer where the person worked with, or was in contact with children) to confirm previous academic and employment gaps (checking the reasons provided for any identifiable gaps).
3. In addition to this the Company work with a HR/ Employment Law company to ensure that all employment documentation is legally compliant and up to date.

Connect-Up also confirms that it accepts the responsibility to notify the customer of any changes to the DBS status of a Connect-Up employee with dealings to their school.

Regards,

*Mark Driver*

Managing Director

Connect-Up Ltd.